

I. At 6:30 pm the meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, and Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. National Drug Takeback is Saturday April 29, 2017. The collection will take place at the Fremont Police Department from 10:00 am to 2:00 pm, and unused and unwanted medications can be dropped off for safe disposal.
2. An Open House for Fremont Business Owners will be held on Wednesday May 10 at 5:30 pm at the Spaulding & Frost Community Café, 25 Spaulding Road in Fremont. This event is being hosted by the Fremont Economic Development Committee. Light refreshments will be available courtesy of John Butruccio Jr, owner Success Paradigm Inc. The purpose of this event is to provide a networking opportunity for our local businesses. The Committee also want to obtain feedback about their business, whether they are expanding, how many employees they have and what ideas they have to improve the business climate and attract more businesses to Fremont.
3. The Parks & Recreation Commission is sponsoring a Spring Yard Sale on Saturday May 13, 2017. Registration information is available on the home page of the Town's website at [www.Fremont.nh.gov](http://www.Fremont.nh.gov).
4. Spring Bulky Day will be held on Saturday May 20<sup>th</sup> from 8:00 am to 12 noon at the Fremont Highway Shed on Danville Road. This is the same day as the Library Book Sale and the Fremont Garden Club Spring Plant Sale. Volunteers are needed for Bulky Day and anyone interested can contact Jeanne or Heidi in the Selectmen's Office.
5. The Town's Memorial Day services will be held on Sunday May 28, 2017, with lineup for the Parade at 8:30 am at the Town Hall. Please contact Jeanne Nygren as soon as possible to participate!
6. The Town will sponsor Camp Fremont again this year. Information is available on the homepage of the Town website, or by contacting the Town Offices.
7. The Town is still looking for one volunteer to fill a vacant seat on the Fremont Budget Committee. The appointment would be for a one year term through March 2018. Anyone interested should contact Heidi Carlson for more information. The next Budget Committee meeting will be held on Wednesday May 3, 2017 at 7:00 pm. Location will either be the Town Hall main floor or the Fremont Public Library.
8. The Fremont Cable Committee has been expanded from 3 members to 5, and is looking for volunteers. This might include work on the next cable renewal franchise, development of policy for FCTV and participation in monthly meetings. Time commitment is approximately 2-3 hours per month. Anyone looking for more information should contact Bruce White.
9. There are open positions on all of the Land Use Boards (Conservation Commission, Planning and Zoning); and some spring training workshops are available so it is a great time to step forward and be able to get some training to start off as well!

## **III. LIAISON REPORTS**

Cordes reported on the April 18, 2017 Energy Committee Meeting. Their focus was updating information for the Town's website and community access channel. Their next meeting will be May 16, 2017.

Barham reported on the April 19, 2017 Planning Board meeting. Several agenda items were reviewed including:

- a. First was the preliminary Site Review on Map 03-062 at 79 Beede Hill Road where expansion of this site will occur in two phases. The second phase is more complex as it could possibly impact wetland buffers.
- b. A resident attended the meeting to discuss the possibility of zoning changes and he was advised to contact the Circuit Rider Jenn Rowden to get a better understanding of the whole process of zoning changes and the Planning Board's role.
- c. The Public Hearing was held on the recodification of the Zoning Ordinance. Carlson will be working with Casey Wolfe to get this Ordinance printed and updated on the Town's website.
- d. The applicant for the conditionally approved subdivision of 06-022 on Leavitt Road met with the Board to review the easement for a common driveway. The owner also requested an extension, and there was discussion on the Town engineer's requirements.
- e. The Planning Board's excavation renewal site visits will be held on May 2, 2017. This will involve members of the Board and the Town's engineer.

Cordes reported that also on Wednesday April 19<sup>th</sup>, the Selectmen meet with basement level employees to discuss the renovations. They reviewed a spreadsheet of the tasks and timeline for the renovations in the basement that will begin in approximately two to three weeks.

#### **IV. APPROVAL OF MINUTES**

A motion to approve the April 13, 2017 meeting minutes as amended was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. The minutes of April 19, 2017 were tabled until next week's meeting.

#### **V. SCHEDULED AGENDA ITEMS**

At 6:30 pm Road Agent Leon Holmes Jr came before the Board with three price quotes for purchase of a roller for the Highway Department. He has been using a demo roller from ATS Equipment in Candia for the past week, and he is interested in purchasing a comparable unit. This is a Chicago Pneumatic roller for \$16,250 that comes with a two year warranty. The two other price quotes were Caterpillar for a new roller at \$26,200; and R S Rental Equipment at \$19,300. He had looked at used units but felt for the small price difference to purchase new and have a full warranty, that a new unit was a better idea for the Town. The payback for this roller will be roughly 4 years, as the Town pays \$3,000 to \$3,500 per year in roller rental fees for different projects. If we own it, it will also be available whenever he needs for even more work.

A motion was made by Janvrin to authorize and approve Leon Holmes Jr to purchase a Chicago Pneumatic roller at \$16,250 from ATS Equipment as per the quote submitted, and to authorize the release of these funds from the Highway Equipment Capital Reserve Fund. This was seconded by Barham. The vote was unanimous 3-0. Holmes thanked the Board for their support and taxpayers for funding this account and he left the meeting at 6:40 pm.

At 7:05 pm Mark Minasalli from KTM came into the meeting to finalize the Town Hall basement renovation contract and his schedule of work and finishes and door schedule. He began with a discussion on the doors and stated he is purchasing a higher quality commercial doors for the project and shared photographs.

He presented his schedule which he estimates taking three months to completion, but this lists it in two phases. Seeing that the two departments involved downstairs in this project will be moving upstairs

during the building transition, the project can now be done in one sequential phase. He will recalculate his schedule staffing to accommodate this decision. He also brought in samples tonight of carpeting and flooring and will obtain the paint charts at a later date.

After review of the contract document, a motion was made by Barham to approve and sign the contract to KTM Properties, LLC for the Town Hall Renovation project for \$85,245 as written in the contract. This was seconded by Janvrin. The vote was unanimous 3-0.

Minasalli was thanked for this time and he left the meeting at approximately 7:30 pm.

7:00 pm Department Heads - no additional

## **VI. OLD BUSINESS**

1. There were no questions on the quarterly budget report given last week to the Board.

## **VII. NEW BUSINESS**

1. A motion to approve the payroll manifest for \$23,546.40 and accounts payable manifest for \$14,957.81 for the current week dated April 21, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

2. With a few edits to the May newsletter, Janvrin motioned to approve it as amended. This was seconded by Barham. The vote was unanimous 3-0. A Memorial Day article needs to be added.

3. Selectmen reviewed the folder of incoming correspondence.

4. Janvrin moved to approve the FCTV Revolving Manifest #2017-08 in the amount of \$301.42 for April 2017 payroll reimbursement to the Town of Fremont General Fund and FCTV Revolving Manifest #2017-09 in the amount of \$94.46 to Staples for FCTV office supplies (DVD's and USB disk drives). Barham seconded and the vote was unanimous 3-0.

5. A motion to approve Veteran Credits for Richard Folsom & Joan Folsom Rev Trust at Parcel 03-015.001.046 and Wayne & Sandra Fall at Parcel 03-015.001.103 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

## **VIII. WORKS IN PROGRESS**

1. Next week at 7:15 pm the Board of Selectmen will hold a Public Hearing to discuss the Town Meeting vote to reinstitute the 2% cable franchise fee for continuation of FCTV activities.

Written comments will be accepted up until the time of the hearing. Questions or comments can be addressed to Heidi Carlson at [FremontTA@comcast.net](mailto:FremontTA@comcast.net) or 895 2226 x 10.

The meeting will be held at the Fremont Town Hall, Basement Meeting Room, 295 Main Street, Fremont NH as part of the regularly scheduled Selectmen's Meeting. The Public is welcome to attend.

2. Barham reported meeting with Marty Ferwerda last weekend and will do so again this coming weekend. He will keep notes to document the discussions. He is working with Ferwerda on a comprehensive plan to be submitted for his site plan amendments with the Planning Board.

**Approved 04/27/2017**

At 8:06 pm Barham moved to enter into non-public session pursuant to NH RSA 91-A: 3 II (c) and (e) to discuss a personnel matter and a legal matter. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:10 pm. Carlson left the meeting at 8:15 pm.

Motion by Janvrin to return to public session at 8:57 pm. Barham seconded the motion and it was approved 3-0.

The next regular Board meeting will be a work session, to be held on Thursday April 27, 2017 at 6:30 pm.

**X. AJOURNMENT** – by 9:00 pm

With no further business which may legally come before the Board motion was made to adjourn the meeting by Janvrin at 8:58 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

Heidi Carlson  
Town Administrator